



Cavan Monaghan Transport Coordination Unit CLG.

The Court House, Market Street, Cootehill, Co. Cavan, H16 CX45

Phone: 049 555 2401

Fax: 049 555 2396

e-mail: cm@locallink.ie

Web: www.cmtcu.ie

Invitation to Tender

Cavan Monaghan Transport Coordination Unit CLG(CMTCU) is the company with responsibility for managing Rural Transport on behalf of the National Transport Authority for the region of Cavan and Monaghan under the brand 'Local Link Cavan Monaghan'.

We manage and deliver over 60 transport services which in the main provide door to door services for its users. We also manage a number of transport services on behalf of Cavan Monaghan Primary Care directly relating to health care transport.

CMTCU wish to invite tenders from interested parties in *Digitally Mapping* all of its passenger transport services across Cavan and Monaghan.

Key Outputs

- Produce an interactive digital area map of Cavan and Monaghan displaying all CMTCU transport services
- Preparation of transport service requirement profile of each service
- Identification of potential service risks
- Analysis of potential service integration
- Digitisation of all services by hour/day/week

Timeline

The deadline for receipt of completed tender proposals is 12.00noon May 12th 2017.

The contract completion date is 30th November 2017

Tender Requirements

Please provide the following:

- Statement on applicants background, including information about relevant previous experience(max 2 x A4pages)
- Proposed delivery plan(Max 2 x A4pages)
- Contact details for two references
- Pricing Structure(Maximum budget for the project is €16,000)

Selection Process

All proposals will be evaluated by the sub group according to the following criteria:

- Quality of documentation and proposed plan.
- Ability of the contractor to meet the requirements in the Invitation to Tender.



Connecting your
transport services





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- Relevant skills, expertise/qualifications and experience of the contractor.
- Ability to meet specified deadlines.

Note: CMTCU CLG may, as part of the selection process, request to meet with the tender applicant.

Terms and Conditions

It is expected that the successful bidder will be in a position to commence work immediately after the contract is awarded and that the work will be completed within 4-6 months.

CMTCU reserves the right not to award a contract in the event that no proposal is deemed suitable.

CMTCU will not be liable in respect of any costs incurred in the preparation or presentation of tenders.

The total cost of the tender will not exceed €16,000 and should be inclusive of VAT and all expenses. Printing, postage and administration costs associated with the programme will be covered separately. Residency in the CMTCU offices will be available.

Those involved in the project must be in agreement to undergo Garda Vetting through the CMTCU.

Closing Date

Tuesday May 16th 2017 at 12.00noon

Tenders should be submitted by email to cm@locallink.ie

Queries

All queries can be submitted by email only to cm@locallink.ie

Deadline for queries is 12th May 5.00pm