

**Minutes of Meeting of Cavan Local Community Development Committee**

**Date: 29<sup>th</sup> February 2024**

**Time: 2.00 pm**

**Location: Online via Microsoft Teams & Council Chamber, Courthouse,  
Farnham Street, Cavan**

**Present:**

**Statutory**

Mr Brendan Jennings (Cavan County Council), Cllr T.P. O'Reilly (Elected Member), Cllr Clifford Kelly (Elected Member), Ms Ruth Woods (HSE), Ms Carmel Denning (Department of Social Protection), Dr Fiona McGrath (CMETB), Cllr Aiden Fitzpatrick (Elected Member), Mr Conor Craven (Local Enterprise Office),

**Private Sector Interests**

Mr Jim Maguire (Cavan County Local Development Company, Chairperson), Ms Connie Whelan (Cootehill Chamber), Mr Barry Kavanagh (Environmental Interests), Ms Beth McEntee (Community and Voluntary Interests), Ms Gayathri Devi Soman (Social Inclusion Interests), Ms Catherine McCollum (Farming Interests),

**Apologies:**

Ms Maryam Temile (Women's Issues), Ms Aisling Traynor (Youth Issues), Ms Frances O'Neill (Disability Interests),

**In attendance:**

Mr John Donohoe (Chief Officer), Mr Terry Hyland (CEO, Cavan County Local Development), Ms Deirdre Donnelly (Cavan County Council), Ms Susan Monaghan (Cavan County Council), Mr Séamie Clarke (Cavan County Council), Mr Trevor Harte (Cavan County Council).

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The Chair (Mr Jim Maguire) opened the meeting.

Apologies were read out.

**1. Minutes of previous meeting**

Minutes were proposed by Ms Connie Whelan and seconded by Cllr Aiden Fitzpatrick.



## **2. Matters arising**

There were no matters arising from the minutes.

## **3. Conflicts of Interest**

The Chair reminded members of their conflict of interest's responsibilities.

## **4. SICAP End of Year Report 2023**

The Chief Officer stated that all reports relating to the SICAP End of Year Report 2023 were circulated by email in advance of the meeting to all LCDC members.

Ms Deirdre Donnelly shared the LCDC checklist report and the Pobal feedback received on screen and went through the key points. She detailed that under the SICAP Programme there are two different types of supports – Goal 1 supports are for Local Community Groups and Goal 2 supports are for Individuals.

- Cavan County Local Development exceeded their KPI targets on both goals. 122% on KPI1 and 129% on KPI2.
- There is also a target for working with people in disadvantaged areas – the target was 18% achieved 42%.
- Administration cost cannot be more that 25% of the budget – they were 19% for 2023.
- All requirements regarding sub-contractors and grants were adhered to.

The Chief Officer explained that the Annual Progress Report 2023, Financial Report & Lot Summary, Annual Performance Checklist and the Pobal Feedback report were discussed in detail at the SICAP Monitoring Committee meeting on the 28th February 2024 and the Committee had recommended approval of the End of Year Report 2023 by the LCDC. There were no questions on the report.

Approval was proposed by Cllr Clifford Kelly and seconded by Cllr Aiden Fitzpatrick



The Chief Officer informed that meeting that at the SICAP Monitoring committee meeting the LDC had asked for a review of the KPI Targets that were agreed for 2024 as part of the tendering process. The LCDC have discretion to reduce targets by 15%. This was discussed in detail by the SICAP Monitoring Committee, it was agreed that a proposal to reduce KPI1 from 45 to 37 and KPI2 from 500 to 424 would be presented to the LCDC for approval.

Approval was proposed by Cllr Clifford Kelly and seconded by Cllr Aiden Fitzpatrick

Mr Terry Hyland stated that the local development sector nationally has completed research into staffing and terms and conditions and is looking at aligning salary scales with the public sector. Mr Hyland asked the LCDC to allow time for the Local Development Company to review this research locally, look at proposed salary scales, cost implications and possible risks to the organisation if this alignment of salary scales were to happen. The LDC are seeking to ring fence some of the additional SICAP budget for 2024 for increased salary payments to staff should the decision be made that the national research report be implemented locally. The spend on administration would remain capped at no more than 25% of the full SICAP budget as is presently the case. This approach was agreed by those present.

#### **5. LCDC Annual Report 2023**

The Annual Report for the LCDC for 2023 was circulated in advance of the meeting by email. The report outlines progress made with SICAP, Preparation of the new LECP, PEACEPLUS, LEADER, Community Enhancement Programme and Healthy Ireland and Healthy Communities Funds.

The Chief Officer stated that preparation of the report is a statutory requirement and will go before the full council meeting in March.

Approval was proposed by Cllr TP O'Reilly and Seconded by Connie Whelan.



## **6. New LECP Update**

The Chief Officer informed the meeting that the draft LECP is complete bar some proofing. Its alignment with the County Development Plan was approved at the Bailieborough/Cootehill & Cavan Belturbet Municipal District meetings during February and it is on the agenda for the Ballyjamesduff Municipal District Meeting next week. The LECP will be on the agenda for the March County Council meeting for adoption.

## **7. PEACEPLUS**

The Chief Officer reported that SEUPB issued some clarification requests on Friday 2<sup>nd</sup> February in relation to the Co-designed Local Authority PEACEPLUS Action Plan. A response had to be returned by Friday 9<sup>th</sup> February. It is anticipated that there will be no further update from SEUPB until after the SEUPB steering committee meeting scheduled for March 2024.

## **8. Local Enhancement Programme 2024**

The Chief Officer stated that Cavan County Council has received an allocation of €137,845 which will be provided by the Department of Rural and Community Development in 2024 in respect of the Local Enhancement Programme. The grants relate to capital funding for equipment and improvements to facilities. €24,183 of the funding has been ringfenced for women's groups.

The Chief Officer then presented the grants with a recommendation arising from an internal assessment of the applications.

The Chair thanked Susan Monaghan, Trevor Harte and their team in Cavan County Council for all their hard work in processing the grant applications.

Approval was proposed by Cllr Aiden Fitzpatrick and seconded by Connie Whelan.





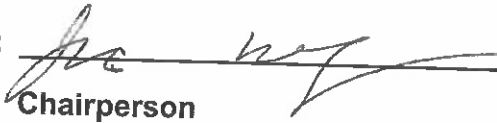
**9. AOB**

The Chief Officer informed the meeting that the Cathaoirleach's Awards are currently open for nominations with a closing date of the 1<sup>st</sup> March.

The next meeting of the LCDC will take place on Thursday 28th March 2024.

The meeting concluded.

Signed:

  
Chairperson

Date:

28-3-24

