**Guidelines for Applicants**

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| **What is it about?** |
| Funding is available for local communities to organise events in their local areas to coincide with the ‘Cavan Calling’ homecoming celebration. Events can be centred round food, sport, the environment or health and culture. Events funded under this scheme must take place between June and September 2020.  ‘Cavan Calling’, is a homecoming celebration for Cavan’s Diaspora, which takes place from 20th to 23rd August 2020. This weekend is an exciting opportunity for Cavan people, those with ancestors from the Breffni County, or those with an affinity for Cavan, to come home for a vibrant celebration of Cavan, its people, its Diaspora, its culture, heritage, music and landscape. An exciting and engaging programme of events is planned, with concerts, fireworks display, street performance, military show, theatre, exhibitions, talks and much more.  The success of this initiative lies in having local communities coming together to plan events that will work best for their area and reach their Diaspora community across the world. This celebration involves everyone from Cavan and beyond. Events will be very much driven by communities as they know their Diaspora best.  This initiative is a chance for people to reach out and rekindle the relationships with the Diaspora and their relations and friends who have a connection to Cavan and invite them home to Cavan. |
| **Who can apply?** |
| * Applications are welcome from community and voluntary groups and other organisations within County Cavan. * Applicants may wish to register with Cavan Public Participation Network. * To register your group contact [cavanppn@gmail.com](mailto:cavanppn@gmail.com) |
| **Important information** |
| * Funding will generally be provided in the range of €750 - €1,500 per event. However, events which can clearly demonstrate that they will attract a significant number of overseas visitors, may be awarded funding in excess of €1,500 up to a maximum of €5,000. * Organisers are encouraged to look within their community to see what resources /talents are available to help bring the whole community together to reach their Diaspora. * **Events must take place in the time period June 2020 to September 2020** * Applicants are requested to promote the ‘Cavan Calling’ Programme of Events that are taking place from the 20th -23rd August through their promotional material. |
| **How will applications be assessed?** |
| * All applications will be individually assessed. * Priority will be given to projects that reach out to the Diaspora ensuring success in bringing people home. * Final decisions on all applications will be made by **the relevant Municipal District.** |
| **Who can’t apply?** | |
| Applications from the following are not eligible for funding:   * Applications from individuals, commercial organisations and for-profit organisations. * Applications from national organisations. * Applications from community organisations based outside County Cavan | |
| **How to Apply** | |
| * Guidelines and applications forms are available from the Community and Enterprise Section, Cavan County Council Cavan or by emailing: ttierney@cavancoco.ie * Make sure that you have read the guidelines carefully and that your project is eligible for funding. * **Tell us clearly what your event is about and how it will be a success. How many people are you reaching and intending to bring home?** * Answer all questions in the application form. * Submit completed application form/s before the **Friday 28th February 2020** * **Late applications will not be accepted** | |
| **Acceptance /Payment of Grant** | |
| * Successful applicants must sign an Acceptance Contract * The contract depends on the applicant complying with any Tax Clearance procedures. * Groups must keep proper records of expenditure to allow Cavan County Council to carry out an audit of their activities. * Grants will be paid retrospectively upon submission of all paid invoices to the Community and Enterprise Section, Cavan County Council. * Grants will be paid directly into the Bank /Credit Union Account of the Organising Committee. | |

**Completed application forms should be returned to:**

Mr. John Donohoe

Senior Executive Officer

Community and Enterprise & Tourism

Cavan County Council

Cavan

***Closing date: Friday 28th February 2020***

*Late Applications will not be accepted.*

*For more information on the completion of the application form please contact* [*ttierney@cavancoco.ie*](mailto:ttierney@cavancoco.ie) *or Community and Enterprise Section, Cavan County Council, 049 4378587.*